



I, Rhonda Kiekoly, an inspector appointed under the Act, certify this to be a true copy of the original, dated Nov. 4 11 14.
Signed: Rhonda Kiekoly 1 of 2

Medication Management System Program Evaluation

Review of Service from:	Jan	To:	Dec 2014
Review completed by: (PAC members including RD)	Sandra Fluet Agatha	Date:	NOV 26/14

Brief Description of Program(Goals):	- to provide minimal medication to maintain Health of residents
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Person Accountable for Program:	Helen Crombez
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	Criteria	Yes	No
1.	There is a multidisciplinary team which meets at least quarterly? (Professional Advisory Committee - PAC)	✓	
2.	Minutes for these team meetings are documented including the results of reviews and improvements made?	✓	
3.	The quarterly reviews consist of at least, drug utilization trends, utilization patterns in the home? (use of any drug or combination of drugs including psychotropic drugs)	✓	
4.	There is evidence of quarterly reviews of all medication incidents and adverse drug reactions? These reviews identify changes to improve the system in accordance with evidence-based and prevailing practices?	✓	
5.	Written policies and procedures are current and available?	✓	
6.	All registered staff have been in-serviced on how to access policies on-line? (Corporate and Pharmacy Resource Center)	✓	
7.	Does the facility participate in the Institute for Safe Medication Practices, Medication Safety Self-Assessment? If so, is there evidence that the results have been reviewed and acted upon?	✓	
8.	Are all medication rooms kept; - clean & tidy? - locked or under supervision of registered staff at all times? - walls painted & in good repair? - signage appropriate?	✓ ✓ ✓ ✓	

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Criteria		Yes	No
9.	Are all medication carts; - clean & tidy? - locked or under supervision of registered staff at all times? - in good repair?	✓	
10.	All new employees undergo consistent baseline competence evaluation, including specific assessment criteria, before participating independently in the medication use process?	✓	
11.	The method of ordering and re-ordering medication is efficient/effective?	✓	
12.	Drugs are delivered in a safe & secure manner?	✓	
13.	Infection control practices are followed when preparing and administering medications?	✓	

Indicators to Review (over past year)

1	Results of monthly medication audits
2	Results of pharmacy audits and visit reports
3	Narcotic count records
4	In-service offered r/t medication system, safety practices/strategies to prevent errors
5	Monthly QI data
6	Results of inspections by MOH, MOL, PH
7	# of opportunities offered for resident/family education

Summary of changes/improvements made over the past year with date of change (storage, distribution, orientation/in-service program, data collection/reporting, documentation)

- have new med cart that is ergonomic for staff
- annual med administration, hypoglycemia and medication new glucometers
- review of after hour stock, education on filling out med reconciliation.
- education on shift count, review of medication use.

Program remains effective? Yes: No:

Areas for Improvement

- double checks -

Date results taken to CQI Committee: _____