



Rhonda Kukoly an  
 inspector appointed under the Act,  
 certify this to be a true copy of the  
 original, dated Nov. 4/16.

Signed: B. Kelley 1 of 2

## Medication Management System Program Evaluation

Review of Service from:	<u>Aug 2015</u>	To:	<u>Aug 2016</u>
Review completed by: (PAC members including RD)	<u>Jen Emmerson, Asathuk</u>	Date:	

Brief Description of Program(Goals):	<u>To maintain safe and appropriate medication administration, dosage and kind of medication</u>
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Person Accountable for Program:	<u>Helen Crombez</u>
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	Criteria	Yes	No
1.	There is a multidisciplinary team which meets at least quarterly? (Professional Advisory Committee - PAC)	✓	
2.	Minutes for these team meetings are documented including the results of reviews and improvements made?	✓	
3.	The quarterly reviews consist of at least, drug utilization trends, utilization patterns in the home? (use of any drug or combination of drugs including psychotropic drugs)	✓	
4.	There is evidence of quarterly reviews of all medication incidents and adverse drug reactions? These reviews identify changes to improve the system in accordance with evidence-based and prevailing practices?	✓	
5.	Written policies and procedures are current and available?	✓	
6.	All registered staff have been in-serviced on how to access policies on-line? (Corporate and Pharmacy Resource Center) <u>MOSS</u>		✓
7.	Does the facility participate in the Institute for Safe Medication Practices, Medication Safety Self-Assessment? If so, is there evidence that the results have been reviewed and acted upon?		✓
8.	Are all medication rooms kept; - clean & tidy? - locked or under supervision of registered staff at all times? - walls painted & in good repair? - signage appropriate?	✓ ✓ ✓ ✓	

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*1/16/16*

Criteria		Yes	No
9.	Are all medication carts; - clean & tidy? - locked or under supervision of registered staff at all times? - in good repair? <i>most of time</i>	✓ ✓ ✓	
10.	All new employees undergo consistent baseline competence evaluation, including specific assessment criteria, before participating independently in the medication use process?	✓	
11.	The method of ordering and re-ordering medication is efficient/effective?	✓	
12.	Drugs are delivered in a safe & secure manner?	✓	
13.	Infection control practices are followed when preparing and administering medications?	✓	

**Indicators to Review (over past year)**

1	Results of monthly medication audits
2	Results of pharmacy audits and visit reports
3	Narcotic count records
4	In-service offered r/t medication system, safety practices/strategies to prevent errors
5	Monthly QI data
6	Results of inspections by MOH, MOL, PH
7	# of opportunities offered for resident/family education

**Summary of changes/improvements made over the past year with date of change**  
(storage, distribution, orientation/in-service program, data collection/reporting, documentation)

*In service on Insulin, review proper disposal of narcotic, review of types of entalens how to use, review on oxygen, filled out order sheets, audits done monthly and issues brought to registered sleep meeting, ~~review~~ review of anti psychotics, discontinued meds not being used*

Program remains effective? **Yes:**  No:

**Areas for Improvement**

*- having carts locked when not present near cart  
- to decrease number of med errors - missed*

Date results taken to CQI Committee: *Sept 8/16*